

For Office Use

**SRI LANKA TEA BOARD**  
**APPLICATION FOR SUBSIDY ASSISTANCE FOR**  
**TEA FACTORY MODERNIZATION - CORPORATE & PRIVATE SECTOR - 2021**

- 1.0 Name of Tea Factory :.....  
 Registration No : .....
- 2.0 Address of the Factory : .....
- 3.0 Name and the Address of the Registered Manufacturer of Tea/ Regional Plantation Company :  
 .....  
 .....
- Telephone No:..... Fax No: .....
- e-mail Address : .....
- 4.0 Name of the estate where the tea factory is located (for the corporate sector)  
 .....
- 5.0 Administrative district more than factory in located: .....
- 6.0 D.S. Division: .....
- G.S. Division .....
- 7.0 Telephone Number, Fax number and E-mail address of factory:

Telephone No	Fax No	e-mail Address

- 8.0 Items of machinery/equipment intend to be installed and services intend to be obtained under subsidy assistance:  
 (Originals of Performa invoices should be attached)

Name of the Machinery	Quantity	Name of supplier	Performa invoice No. & Date

9.0 Have you previously obtained subsidies for factory modernization under these subsidy scheme for the same Factory :  
*(if so please state the details)*

Item / service	Amount (Rs)	Date of subsidy payment

10.0 Name and number of the Account and the Bank :

Name of the Account	Account Number	Bank

I certify that the information provided in this application is true and accurate to the best of my knowledge:

Name and designation of the person furnishing this application:

.....

Date : .....

Signature

(Registered Tea Manufacturer or person authorized by him in writing is authorized to sign this application. Please attach the letter of authorization).

- N.B.
1. Please provide all information and documents required by this application right first time to avoid delays.
  2. Please provide all necessary assistance to the inspecting officer of the Sri Lanka Tea Board to conduct his inspection.
  3. For further details about this subsidy scheme please refer circular letter No. TC/FMSS dated 15<sup>th</sup> October 2020.
  4. Application submitted after the closing date will be rejected. (Closing Date 31<sup>st</sup> December 2020)