

MINISTRY OF PLANTATION INDUSTRIES



SRI LANKA TEA BOARD

Invitation for Bids (IFB)

Purchase of IT Related Equipment (Personal Computers 34#, Printers 23# & UPS 16#)

Bid No : PROC/ CAP/ IT/EQU/23

The Chairman, Departmental Procurement Committee on behalf of Sri Lanka Tea Board, 574, Galle Road, Colombo 03 will receive sealed bids for the supply, installation and commissioning of Personal Computers 34#, Printers 23# & UPS 16# from the reputed manufacturers and/or agents up to 2:00PM on **28th November 2023**.

Qualifications of the bidders can be downloaded from the Sri Lanka Tea Board Website(www.srilanka-tea-board.lk).

Bidders could purchase Bidding Document on request made on their official letterhead from Procurement Section, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 from 30th October 2023 on payment of non-refundable fee of Rs.2000/= per set of documents. All payments should be made at the Cashier in the Finance Division, 4th Floor, New Building, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 between 10:00AM to 3:00PM on any working day till **20th November 2023**. Bids should be submitted only on documents purchased from the Sri Lanka tea Board. Bid Documents may be inspected at the Sri Lanka Tea Board office situated at the above address free of charge.

Sealed Bids may be sent by registered post in duplicate marked with “Bid for the supply of IT Related Equipment”. Bid should be accompanied with a Bid Security of Rs.114,650/= obtained from a reputed Bank valid for 181 days from the date of opening of the bids as required in the Bidding Document, and sent addressed to the Chairman, Procurement Committee, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 or could be deposited in the Tender Box provided for this purpose at the Procurement Section.

Bids will be opened at the Procurement Section, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 immediately after the closing time. Bidders or their Authorized Representatives are allowed to be present at the opening of the bids.

All clarifications can be sought from the Assistant Director-IT , Sri Lanka Tea Board, 574, Galle Road, Colombo 03 (Tel:11/2587814, Ext-1280).

**Chairman
Procurement Committee
Sri Lanka Tea Board,
574, Galle Rd,
Colombo 3.**