

Application No. : .....

REG/...../2025/.....

## SRI LANKA TEA BOARD

### Application for Registration of Suppliers/Service Providers/Contractors – 2025

#### Item No – 2 Computers & Other Related Items

01.) Please mark the (✓) in front of the items/services that you are willing to supply for the Tea Board confirm it with your signature..

No	Item	Please mark the tick (✓)	Signature
a	Personal Computers, Laptops, Printers, Ups & Monitors		
b	Computer Servers		
c	Computer Accessories & Spare Parts		
d	Toners, Cartridges & Ribbons		
e	Computer hardware maintenance, Services & Repair		

For each sub category you have to pay Rs.500/-, Sub Category means a, b, c etc.... (If You are wish to register for 03 sub categories like a, b, c, you have to pay Rs.1500/- ). Payment can be made by Cash or Cheques to the Finance Division of Sri Lanka Tea Board. Cheques should be drawn in favour of Sri Lanka Tea Board.

#### 02.) Information Of the Business

- a) Name of the Business : .....
- b) Address : .....
- c) Address of the service points : .....  
(Factory, printing, shop etc.) .....
- d) Tele. No. : .....
- e) E-mail Address : .....
- f) Contact Person : .....
- g) Web site : .....

#### 03) Details of the Service Supply Person for Tea Board

- h) Name : .....
- i) Designation : .....
- j) Service Supply Person's Contact No : .....
- k) Email address to be sent to call for quotations: .....

4. Name and address of the Proprietor (in case of limited liability Company, name, address and telephone Nos. of Directors)

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5. Business Registration Certificate No. & Date:  
(Photocopy of the Registration Certificate should be enclosed)

a. BRC No.: ..... b. Date of Issue: .....

6. Name of Bankers : .....  
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7. Credit Facilities : .....

8. Additional attachments should be enclosed

- a.) Manufacturer authorization certificate for particular brand and document which prove time Period for selling particular brand.
- b.) partnership for validity period and partnership type for particular brand ( eg., Tier 1, Tier 2, Tier 3)

9. Please mention receipt no. & attached a copy of the receipt obtained from Tea Board.

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10. Other details

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I do hereby certify that the above mentioned details are true & correct to the best of my knowledge.

Name: .....

Signature: .....

Date: .....

Company Seal :

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### Office Use Only

Recommended for registration/Reject for registration

If rejected, Reasons for Rejection:

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Recommended

by:.....