



Ministry of Environment, Wildlife, Forest Resources, Water Supply,
Plantation and Community Infrastructure



SRI LANKA TEA BOARD

Procurement Name:

Supply, Installation, Commissioning & Maintenance of Server System of Sri Lanka Tea Board Colombo Head Office and NuwaraEliya Office.

Bid No : TB/AD/PROC/ TVC/ Server/2024

The Chairman, Departmental Procurement Committee on behalf of Sri Lanka Tea Board, 574, Galle Road, Colombo 03, invites sealed bids from eligible and qualified bidders for the Supply, Installation Commissioning & Maintenance of Server System from the reputed manufacturers and/or agents.

Bidding will be conducted through National Competitive Bidding Procedure.

Interested eligible bidders may obtain further information from Procurement Section, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 and inspect the bidding documents at the address given below from **21st October 2024 between 9:00 a.m. to 3:00 p.m. on any working day till 06th November 2024.**

Eligible Bidders:

- The bidder must be a company, registered in Sri Lanka and engage in sale and maintenance of servers or IT-related products for at least five (05) years, Additionally, the bidder must hold a valid ISO 9001-2015 certification for after-sales service.
- The bidder shall possess a minimum of LKR Twenty (20) Million net liquid assets (Current assets- Inventory-Current Liabilities) and/or credit facilities for this tender.

Bidders could purchase Bidding Document on request made on their official letterhead from Procurement Section, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 from **21st October 2024** on payment of non-refundable fee of **Rs. 10,000/=** per set of documents. All payments should be made at the Cashier in the Finance Division, 4th Floor, New Building, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 between 9:00 a.m. to 3:00 p.m. on any working day till **06th November 2024.** Bids should be submitted only on documents purchased from the Sri Lanka Tea Board. Bid Documents may be inspected at the Sri Lanka Tea Board office situated at the above address free of charge.

Pre-Bid meeting will be held on **29th October 2024 at 2.00 p.m.** at the Sri Lanka Tea Board Auditorium.

Bids may be sent by registered post or hand delivered and deposited in the Tender Box provided for this purpose at the Procurement Section in duplicate to the below address **on or before 2.00 Pm on 07th November 2024.** Late bids will be rejected. Bids will be opened in the presence of the bidders' or their representatives who choose to attend in person.

Bids will be opened at the Procurement Section, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 immediately after the closing time. Bidders or their Authorized Representatives are allowed to be present at the opening of the bids. All bids must be accompanied by a Bid Security of **Rs. 400,000/=** obtained from a reputed Bank valid up to **06th May 2025** (181 days from the date of opening of the bids) addressed to the Chairman, Sri Lanka Tea Board, 574, Galle Rd, Colombo 03.

All clarifications can be sought from the Procurement officer, Sri Lanka Tea Board, 574, Galle Road, Colombo 03 (Tel:11/2587814, Ext-1280).

Chairman
PROCUREMENT COMMITTEE

Sri Lanka Tea Board
574, Galle Rd, Colombo 3